

NORTH CAROLINA STATE BOARD OF EDUCATION
Policy Manual

Item	Description
Policy Title	Textbook Contracts
Policy Category	Textbooks (TEXT)
Policy ID	TEXT-004
Policy Date	12/07/2017
Previous Policy Dates	08/03/1989, 01/08/2015
Statutory Reference	GS 115C-89
Administrative Procedures Act (APA)	16 NCAC 6D .0209

- A. Upon approval by the State Board of Education, the Department of Public Instruction will send the Invitation to Submit Textbooks for Evaluation and Adoption in North Carolina, together with a sample contract, to all publishers listed in the NC Publishers Registry, requesting the submission of textbooks, as referenced in TEXT-000, that conform to the requirements specified in the Invitation and the sample contract.
- B. The State Board of Education will adopt textbooks and award contracts based on the following criteria:
1. recommendations of the Textbook Commission;
 2. conformity with the request for the textbooks and the proposed contract;
 3. conformity with the North Carolina Standard Course of Study;
 4. price; and
 5. the needs of the public schools.
- C. Each publisher that is awarded a contract must file a performance bond. The State Superintendent of Public Instruction shall determine the amount of the bond based on the costs of the textbooks, the publisher's past performances, and such other factors as the State Superintendent determines to be relevant.